

EZ Out Competency Checklist

Purpose: To assist in the proper training of operating the EZ Out.

Staff Name: _____ Date: _____ Observed by: _____

Yes No

1. EZ Out Pre-Operation Check

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|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | a) Examine the surrounding surface for any obstructions, cracks, or uneven surfaces. |
| <input type="checkbox"/> | <input type="checkbox"/> | b) Demonstrate how and when to change batteries. |
| <input type="checkbox"/> | <input type="checkbox"/> | c) What are the 2 different methods to raise/lower the resident/patient? |
| <input type="checkbox"/> | <input type="checkbox"/> | d) Locate emergency stop button and its purpose. |
| <input type="checkbox"/> | <input type="checkbox"/> | e) Locate emergency lowering device and demonstrate use. |
| <input type="checkbox"/> | <input type="checkbox"/> | f) Examine sling for any sign of wear/tear. |

2. EZ Out Operation

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|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | a) Do you lock the wheels? Why or why not? |
| <input type="checkbox"/> | <input type="checkbox"/> | b) Demonstrate proper fitting of sling to resident/patient. |
| <input type="checkbox"/> | <input type="checkbox"/> | c) Demonstrate how to move the mast side-to-side. |
| <input type="checkbox"/> | <input type="checkbox"/> | d) Demonstrate how to rotate patient prior to extracting them from the vehicle. |
| <input type="checkbox"/> | <input type="checkbox"/> | e) Demonstrate proper attachment of sling to lift. |
| <input type="checkbox"/> | <input type="checkbox"/> | f) What is the handle on the back of the sling used for? |
| <input type="checkbox"/> | <input type="checkbox"/> | g) Demonstrate how to maneuver the gurney or wheelchair and lower the patient. |

3. EZ Out - Sling Removal

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | a) Demonstrate proper removal of sling from resident/patient. |
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For any questions or concerns, please refer to the operator's instructions.

ANSWERS: 1a) Such conditions can impede the safe transfer of patients. 1b) Change when the light indicator on the battery housing is yellow or red. Remove battery by grasping handle and pulling up. 1c) Using buttons on hand control- operators can raise and lower both the cable and the boom. 1d) Red button located on battery housing. 1e) Red tab located at the top of actuator shaft. 1f) Look for intact stitching & seams, look for fraying or ripped loops and/or material, inspect material for excessive wear. 2a) Never lock the wheels of an EZ Lift when lifting or transferring a patient. Unit self-adjusts center of gravity, wheels need to be unlocked to allow for this adjustment. Wheels may be locked when patient is not in the lift, and are helpful to be locked when adjusting the mast position on the rail. 2b) Leg straps should be tightened snugly in the upper thigh area and must not be located near the knee area. Waist belts must be tightened snugly and positioned at the waist. Shoulders should rest just below the sling border located near the shoulders, and head should rest on the head rest area. 2c) Operator should squeeze pin locking handle, raising the pin, and move the mast side-to-side to the desired location. 2d) Caregiver should adjust the patient's legs so that they are clear from any obstructions when moving the lift away from the vehicle. 2e) Once sling is applied behind or underneath a patient, depending on if they are laying down or are seated, position the leg strap post below the navel, and slide the buckles on the waist straps over the post. Tighten the waist straps to a very snug fit. Lift the patient's legs one at a time, and pull each leg strap under the patient's legs in the upper thigh area. Do not position the straps near the knee area. Tighten the leg straps to a very snug fit. Adjust the boom as necessary, and hook the two joined clips over the end of the boom post. Adjust shoulder straps as necessary. Ensure all attachment points are securely fastened to the appropriate post before lifting. 2f) Handle is for guiding patient and rotating patient while suspended; Also helps with upright seated positioning when the handle is held stationary, just prior to seating patient. 3a) Lower the lift cable so that there is slack to unclip the cable. Unclip the shoulder straps from the lift boom end. Unhook the waist buckles from the leg strap post. If supine, log roll patient to one side folding up half of sling and tucking under patient. Roll patient in other direction and remove entire sling out from under patient. If seated, gently pull upward, removing sling from behind patient.